



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

C.KANDASWAMI NAIDU COLLEGE FOR MEN

E7, 3RD AVENUE, ANNA NAGAR EAST, CHENNAI

600102

www.cknc.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

C.Kandaswami Naidu College for Men, a premier institution in Anna Nagar, offers an exceptional higher learning experience to all its students. Established in 1967, the college became affiliated with the University of Madras in 1968. It is recognized under AISHE No. C-43985. With a distinguished history, the college is committed to ensuring a bright future through meticulous planning and a dedication to fostering the region's rich cultural heritage.

The college has an enrolment of 1,562 students across both Shift I and Shift II. In Shift I (Government-Aided), we offer 5 undergraduate courses. In Shift II (Self-Financing), we provide 4 undergraduate courses and 1 postgraduate course. The available courses are listed below.

UG COURSE – SHIFT I	UG COURSE – SHIFT II	PG COURSE SHIFT II
Bsc. Mathematics	B.Com General	M.Com
Bsc.Physics	B.Com A&F	
Bsc.Chemistry	BCA	
B.Com	Bsc.Computer Science	
B.A Economics		

The college has now decided to undergo assessment and accreditation, preparing for its first cycle by the National Assessment and Accreditation Council (NAAC). The Self-Study Report (SSR) for Cycle 1 has been compiled by the college's IQAC committee, which gathered the necessary information from both internal and external sources and organized it according to the format provided by NAAC. The majority of this information has been consolidated into seven criteria established by NAAC.

C. Kandaswami Naidu College (CKNC) for Men is an Arts and Science degree college offering diverse courses and scholarships to support student diversity and academic excellence.

Vision

"Pachaiyappa's Trust Board(PTB) aims to build a society that is caste-free, corruption-free, and filled with love, happiness, and positive values, where everyone can live with dignity and respect."

- Imparting Gratuitous Education to the Poorer Classes
- Standard Education for Economically Backward Children
- To elevate the Society
- To Motivate Religious and Spiritual Activities

- Dream big and think boldly.
- Inspire and motivate students to learn, explore, and discover.
- Encourage hard work to create an ever-better world.
- Transform first-generation and economically disadvantaged students into confident, competent, and ethical citizens.
- Provide an environment that values integrity, individuality, responsibility, and the free exchange of ideas.
- Cultivate leaders prepared to face future challenges with resilience and innovation

Mission

The mission of Pachaiyappa's Trust Board(PTB) is to build a harmonious and equitable society where everyone is treated with dignity and respect, regardless of caste or social status. We strive to create a community that values integrity, transparency, and accountability, and where individuals can thrive with a positive attitude, strong morals, and an abundance of love and happiness."

- To provide standard education to under privilege students
- To have quality education through standard and efficient teachers
- To provide positive thinking ,discipline ,happy, beautiful society ,morality side, without communal discrimination
- To construct the society without communal discrimination
- To develop society with positive thinking and discipline
- To stand by morality and affection leading to happy and beautiful society
- To build corruption free environment
- To become knowledge hive of academic excellence to harness economically and socially backward students' full potentiality.
- To Provide a platform to unleash the potential and refine the abilities of every student in our college.
- To Foster personal and professional growth through opportunities for leadership and community service.
- To Become a hub of academic excellence, enabling economically and socially disadvantaged students to realize their full potential.
- To Motivate students to actively participate in all co-curricular and extracurricular programs.
- To Offer value-based education and mould young minds with discipline.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Academic Excellence: We maintain a consistent record of producing high-achieving graduates, supported by distinguished faculty and rigorous academic programs.

Strong Reputation: Our institution is widely recognized locally, nationally, and internationally for delivering quality education and fostering successful alumni.

Experienced Faculty: Our diverse faculty brings extensive expertise to their fields, creating a dynamic learning environment and offering valuable mentorship opportunities to students.

Robust Infrastructure: Our facilities include modern classrooms, state-of-the-art laboratories, extensive libraries, and recreational spaces, designed to enhance teaching, learning, and research activities.

Supportive Student Services: We offer comprehensive student support services such as counselling, career guidance, academic advising, and a wide range of extracurricular activities, promoting holistic student development.

Vibrant Campus Life: Our campus community thrives with diverse cultural, social, and recreational activities, enriching the student experience and fostering lasting friendships.

Successful Research Programs: We have well-established research program that advance knowledge and address real-world challenges and making meaningful contributions at free of cost.

Industry Partnerships: Collaborative partnerships with industry leaders provide students with internship opportunities and pathways to employment.

Commitment to Diversity and Inclusion: We embrace diversity and nurture an inclusive campus culture where every individual feels valued, respected, and empowered to achieve both academically and personally. Our students are with humanitarian considerations and it is reflected by meaningful contribution to the society during pandemic situations like COVID and Flood.

Institutional Weakness

- **Student Engagement:** Effectively engaging students in academic activities, extracurricular events, and campus initiatives proves challenging, leading to lower retention rates and diminished student satisfaction.
- **Research Output:** With no more postgraduate courses under Aided stream, there are fewer research guides, leading to reduced research activities. Enhancing research productivity requires increased funding, fostering interdisciplinary collaboration, and expanding publication opportunities.
- **Technological Integration:** Insufficient resources have hindered our ability to integrate technology effectively, failing to meet the evolving needs of our institution and stakeholders.

Institutional Opportunity

1. **Collaborative Research Initiatives:** Establishing partnerships with institutions and industries to undertake innovation and knowledge exchange.
2. **Global Engagement and Partnerships:** Expanding international collaborations with universities and organizations worldwide to enrich cultural exchange and facilitate student mobility.
3. **Skill Development Programs:** Implementing skill enhancement initiatives tailored to industry

requirements, enhancing students' employability and readiness for the workforce.

4. **Entrepreneurship Initiatives:** Launching initiatives to support student entrepreneurs, fostering creativity, and offering resources to nurture aspiring business leaders.
5. **Cross-Disciplinary Collaboration:** Promoting collaboration across disciplines to tackle complex issues, encouraging interdisciplinary education.
6. **Support for Student:** Providing mentorship, resources, and opportunities for student counselling ventures.

Institutional Challenge

- **Resource Limitations:** Confronting constraints in infrastructure that hinder the implementation of new programs and initiatives.
- **Technology Integration:** Overcoming challenges related to technological infrastructure and technical support necessary for integrating technology into teaching and learning.
- **Faculty Development:** Addressing the ongoing need for professional development and training for faculty members to stay current with evolving pedagogical and technological trends.
- **Student Engagement:** Increasing student participation and involvement in academic and extracurricular activities, addressing issues such as apathy, disconnection, and competing demands.
- **Research Output:** Enhancing research productivity and impact, tackling challenges like limited resources, publication barriers, and fostering interdisciplinary collaboration.
- **Infrastructure Upgrades:** Overcoming challenges associated with aging infrastructure, maintenance backlogs, and limited resources for facility upgrades and expansions.
- **Diversity and Inclusion:** Addressing disparities in diversity and inclusion to foster a more equitable and inclusive campus culture and address systemic barriers to access and success.
- **Financial Sustainability:** Ensuring long-term financial viability and stability amidst economic fluctuations, funding uncertainties, and evolving market dynamics.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

CKNC embodies a vision of holistic progress, driven by a commitment to learning, community engagement, and transformative impact. Our approach to education is informed by continuous feedback loops from teachers, students, parents, and alumni, which are meticulously collected, analyzed and actions were taken. These insights guide our educational practices, ensuring relevance and responsiveness to evolving needs.

Our esteemed faculty members play pivotal roles within the academic community, serving on Boards of Studies and Boards of Examiners at the esteemed University of Madras. Their contributions enrich curriculum development and assessment processes, reflecting our dedication to academic excellence and standards.

At the heart of our educational philosophy is the cultivation of skilled individuals through quality education. We foster an environment that stimulates creativity and innovation, encouraging students to explore and experiment. Our student-centric approach emphasizes experiential learning, nurturing critical thinking, creativity, and problem-solving abilities essential for future success.

The college offers a diverse array of courses across government-aided and self-financed streams at both undergraduate and postgraduate levels. This diversity caters to varied learner needs and aspirations, ensuring inclusive education for all. To broaden student horizons, we organize enriching activities such as field trips, industrial visits, and seminars/webinars featuring experts from diverse institutions and industries.

In our commitment to innovation, smart rooms equipped with LCD projectors facilitate interactive and engaging learning experiences. A dedicated team of Heads of the Department oversees the effective implementation of prescribed syllabi, ensuring comprehensive coverage and timely completion across disciplines.

Looking forward, the college aspires to enhance teaching plans by introducing greater diversity and flexibility. This vision aligns with our pursuit of academic autonomy, aiming to empower faculty and students alike with greater educational freedom and innovation. Efforts towards achieving this status are underway, driven by our unwavering dedication to educational excellence and student success.

In conclusion, C. Kandaswami Naidu College for Men stands as a beacon of progressive education, fostering a dynamic learning environment where creativity, innovation, and inclusive growth thrive. Through our holistic approach, we prepare students to excel in a rapidly evolving world, equipped with skills and knowledge to drive positive change in society.

Teaching-learning and Evaluation

The cornerstone of our college's teaching and learning process is the ability of our faculty to inspire enthusiasm, ignite passion, and stimulate curiosity among students. To enhance their teaching skills and foster innovation, our teachers are regularly deputed to participate in conferences, seminars, symposia, FDP, orientation programs, and refresher courses.

The admission process is meticulously managed by the admission committee, responsible for designing admission forms, preparing the prospectus, and counseling students at the entry level. Admissions are conducted through both online and offline application forms to ensure accessibility for all students. Selection is made with special concessions for NCC, sports quota candidates, Ex-servicemen and disabled in accordance with government norms.

Individual attention and academic support are provided to both slow and advanced learners. Remedial classes, home assignments, and tutoring are offered to slow learners to enhance their learning. Advanced learners are encouraged to enroll in free online courses, participate in training programs and competitive exams, and pursue ambitious career goals. Student-centric teaching techniques, such as seminars, group discussions, brainstorming sessions, and project work, ensure the holistic development of our learners.

With a student-staff ratio of 21:12 we facilitate strong interaction between students and faculty. Teachers are encouraged to use interactive boards for active and participative teaching-learning experiences. Our college has filled 100% of sanctioned posts with qualified full-time teachers, around 80% holding Ph.D. degrees and remaining 10% being NET/SET qualified.

We implement rigorous measures to ensure fairness, objectivity, and transparency in our continuous internal and external assessment systems. The attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) were measured through Continuous Internal Assessment (CIA), end results, placement records, and satisfaction survey feedback from students. Our college boasts a commendable student pass percentage is more than 70% over the past five years, underscoring the effectiveness of our teaching-learning and evaluation mechanisms.

Research, Innovations and Extension

Our college promotes a robust culture of research collaboration and extension activities among its faculty. Encouraged by college management, teachers actively participate in workshops, webinars, and seminars, fostering academic dialogue and knowledge exchange within and beyond the institution. Many faculty members have contributed significantly to reputable national and international journals, demonstrating impactful research with high citation rates. They also engage as resource persons, delivering motivational talks and serving as chief guests at events hosted by other institutions. Numerous staff have published research articles in journals prescribed by the UGC. Faculty members support PG students in dissertation guidance, emphasizing practical research application.

The college extends its commitment to community service through active participation in extension activities. With four NSS units and an NCC contingent, students engage in social and community services such as blood donation drives, government program awareness campaigns, and environmental initiatives. Special NSS camps include health check-ups and dental care for adopted villages, alongside efforts in disaster management and environmental awareness. Notably, the college has adopted a village near Thiruporur, cultivating gardens to promote sustainable livelihoods and nutritional health for local residents. During the current year 2022-2023, NSS conducted a camp in a slum area, providing essential aid to disadvantaged communities. These efforts underscore the college's dedication to impactful collaboration, community engagement, and holistic education. NCC includes regular blood donation camps and the observance of "**Run for Unity**" on **RashtriyaEktaDiwas**, promoting national unity. Collaborations with organizations like **Colours of Glory** Foundation enrich cultural and social awareness. The college's NCC unit conducts unit training at historic Fort St. George and adventurous activities such as **scuba diving camps** at **Naval Units**. Initiatives like **Swachhta awareness campaigns** and statue cleaning activities, such as those honouring Dr. Ambedkar, reflect the college's commitment to cleanliness and social harmony. Participation in camps **aboard Naval ships** in **Vizag** and national camps like **SNIC Jorhat** at **Assam** further broaden students' horizons and instill values of service and leadership. Our NSS students have participated in NIC camp. During pandemic periods like COVID, flood our students extended their hands for the society and community with humanitarian considerations.

Infrastructure and Learning Resources

C. Kandaswami Naidu College for Men is renowned for its commitment to educational excellence, providing a nurturing environment that fosters holistic development and academic success. The college's strategic emphasis on enhancing infrastructure ensures it offers optimal facilities to facilitate effective teaching and

learning. Spanning over 100,000 square feet, the sprawling campus encompasses multiple structures tailored to meet diverse academic and administrative needs. Classrooms are meticulously designed with optimal lighting, comfortable seating, and effective ventilation systems, creating conducive learning environments. State-of-the-art smart classrooms integrate modern teaching tools, enriching lessons with interactive and engaging experiences that significantly enhance student learning outcomes.

Central to the campus's facilities is a modern auditorium with a seating capacity of 2000 and a mini seminar hall with a capacity of 200, serving as a venue for academic events, cultural performances, and community gatherings. Administrative efficiency is upheld through well-equipped offices, staff rooms, and a dedicated examination cell that ensures seamless administrative operations and the efficient conduct of examinations in compliance with statutory requirements. The college library stands as a beacon of intellectual activity, housing an extensive collection of over 16,205 books across various disciplines, enriching academic pursuits and research endeavours.

Beyond academics, the college places a strong emphasis on holistic development through comprehensive amenities. An indoor sports gymnasium promotes physical fitness, while a well-maintained canteen offers nutritious meals for students and staff. Annually a lump sum amount is allocated for maintenance and renewal efforts, ensuring that all facilities remain in optimal condition. Safety and sustainability are prioritized with measures such as Reverse Osmosis systems providing safe drinking water and backup power solutions like invertors and UPS systems.

Aligned with University of Madras standards, the college implements specialized safety measures such as gas pipelines in the Chemistry lab and fully equipped laboratories for Physics, Zoology, and Computer Science. Ongoing assessments of infrastructure and learning resources are conducted by dedicated committees, ensuring continuous improvement and adherence to academic excellence.

Supported by Pachaiyappa' S Trust Board(PTB) funding, the college actively promotes a "Go Green Campus" initiative through tree planting campaigns, cleanliness drives led by NSS and NCC, and ongoing environmental monitoring.

Student Support and Progression

C. Kandaswami Naidu College for Men exemplifies a commitment to holistic student development through a robust array of academic, extracurricular, and support services. Nestled in a vibrant academic environment, the college dedicates substantial resources to ensure comprehensive student support and enrichment.

Central to its mission is the provision of financial aid, with allocations of funds depends on the number of students over the past five years, benefiting numerous deserving students. This support encompasses various scholarships, including those from the State Government, Pachaiyappa's Trust Board, AG&OT, Pudumai Penn-Tamilnadu government scheme and NGO-sponsored schemes, thus enabling access to quality education regardless of financial background.

The college's commitment extends beyond academics, fostering a rich tapestry of co-curricular activities and facilities. It boasts state-of-the-art indoor and outdoor sports amenities, promoting physical fitness and team spirit. Participation in National Service Scheme (NSS) and National Cadet Corps (NCC) activities cultivates leadership and community service among students, complemented by extensive library resources and career counselling services that equip graduates for success in competitive job markets.

A keystone of the college's support system is its Placement Cell, facilitating campus interviews with companies and guiding students towards promising career pathways. Special provisions such as the Visaka Committee cell and dedicated facilities for female students ensure inclusivity and a supportive environment. Tailored assistance for physically challenged and sports quota students underscores the institution's commitment to equal opportunity in education.

In addition to academic and career-focused initiatives, the college emphasizes holistic student development. It has provided guidance to 100 students for competitive exams, career counselling to 150 students, and essential skills training such as language proficiency and communication skills to 500 students. Awareness programs on technological trends and facilities like yoga and gymnasiums further nurture students' physical and mental well-being.

The college's vibrant alumni network plays a pivotal role, enriching the student experience through mentorship and collaboration. Their contributions as resource persons and facilitators amplify the impact of additional activities, ensuring a dynamic learning environment that prepares students for diverse professional and academic pursuits with Global competence.

Governance, Leadership and Management

The college is dedicated to achieving high standards in education, focusing on unlocking every student's potential through inspiration. We nurture social values, responsibility, innovation, and prepare students to be ethical citizens and dynamic leaders, aligning with our mission for sustainable development and educational excellence.

Effective mobilization and efficient utilization of resources are pivotal for institutional development. Our college ensures funds, primarily sourced from student fees, are optimally allocated to foster quality learning and provide a conducive working environment for staff.

1. The Principal, College administrative committee and College council prepare the annual college budget.
2. Funds are allocated for holistic development and enhancing student learning.
3. Utilization includes induction programs, CIA, Model examinations, ITC facilities, infrastructure, workshops, conferences, cultural competitions, placements, sports events, college sports day and college annual day
4. Maintenance covers electricity, internet, water bills, infrastructure, fixers and annual upkeep charges.
5. Purchases include instruments, lab equipment, books, and periodicals on a regular basis.

Structured governance framework ensures accountability and efficiency. Essential committees like Administration, Student Admission, Examination, Placement, Discipline, Anti-Ragging, Redressal, SC cell, OBC cell, Visaka, Minority cell NSS, NCC, and Sports. Regular staff meetings foster innovation and collective decision-making.

Annual planning with department heads enhances academic excellence and employability. Goals include increasing admissions, enhancing labs and classrooms, organizing seminars, workshops, and industry collaborations.

Employee welfare prioritized with schemes for health, maternity leave, and professional development. Financial management includes budgets, audits, and efficient resource utilization.

IQAC ensures institutional quality through strategic planning, feedback analysis, and continuous improvement. Activities include NIRF initiative, special lectures and periodical meetings.

Institutional Values and Best Practices

C. Kandaswami Naidu College for Men stands at the forefront of educational innovation and excellence, guided by a steadfast commitment to core values such as quality, honesty, responsibility, compassion, transparency, and fairness. Over the past five years, the college has introduced several pioneering initiatives that have significantly enriched the academic experience and fostered holistic student development.

One of the key initiatives has been the establishment of strategic partnerships with other institutions through Memoranda of Understanding (MoUs). These partnerships have expanded academic, providing students and faculty with opportunities for collaborative projects, joint seminars, and exchange programs that enhance learning and exposure to diverse perspectives.

The integration of Information and Communication Technology (ICT) into teaching and learning processes marks another milestone. Introduction of smart classrooms equipped with modern technological tools has transformed traditional teaching methods into interactive and engaging sessions. This initiative not only enhances student engagement but also prepares them for a digitally-driven future.

Recognizing the importance of nurturing entrepreneurship among students, the college established an Entrepreneurship programs by Commerce department. This initiative aims to cultivate an entrepreneurial mindset, offering guidance, mentorship, and practical support to aspiring student entrepreneurs, thereby contributing to economic empowerment and innovation.

In line with its commitment to social responsibility, the college mandates participation in National Cadet Corps (NCC), National Service Scheme (NSS), and Youth Red Cross (YRC) for undergraduate students. These programs not only instill values of discipline and community service but also engage students in impactful activities such as awareness programs, blood donation camps, health camps, and community-focused initiatives.

Regular review meetings conducted by the Internal Quality Assurance Cell (IQAC) ensure rigorous assessment of academic progress. These meetings promote accountability, facilitate ongoing quality enhancement measures, and uphold transparency in operations, reinforcing the college's dedication to academic excellence and continuous improvement.

C. Kandaswami Naidu College for Men exemplifies a progressive educational institution that embraces innovation, fosters academic excellence, and prioritizes holistic development. Through these transformative initiatives, the college continues to prepare students to excel in a dynamic global landscape while upholding its core values of integrity, responsibility, and compassion.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	C.KANDASWAMI NAIDU COLLEGE FOR MEN
Address	E7, 3rd AVENUE, ANNA NAGAR EAST, CHENNAI
City	CHENNAI
State	Tamil Nadu
Pin	600102
Website	www.cknc.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	V.M. MUTH URAMALIN GA ANDAVAR	044-26262970	9444802196	-	ckncprincipal@gmail.com
IQAC / CIQA coordinator	P. SUMATHI	044-35596062	9442038492	-	sumathipaul65@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Tamil Nadu	University of Madras	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	E7, 3rd AVENUE, ANNA NAGAR EAST, CHENNAI	Urban	6	1503

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics,Shift I	36	HIGHER SECONDARY	English	57	50
UG	BCom,Commerce General,Shift I	36	HIGHER SECONDARY	English	81	80
UG	BCom,Commerce General,Shift II	36	HIGHER SECONDARY	English	140	124
UG	BSc,Chemistry,Shift I	36	HIGHER SECONDARY	English	50	36
UG	BSc,Physics, Shift I	36	HIGHER SECONDARY	English	50	16
UG	BSc,Mathematics,Shift I	36	HIGHER SECONDARY	English	50	11
UG	BA,English,Shift II	36	HIGHER SECONDARY	English	50	4
UG	BSc,Computer Science,Shift II	36	HIGHER SECONDARY	English	50	47
UG	BCA,Computer Application,Shift II	36	HIGHER SECONDARY	English	100	95
UG	BCom,Commerce Accounting And Finance,Shift II	36	HIGHER SECONDARY	English	70	12
PG	MCom,Commerce General,Shift II	24	B.COM	English	40	15

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				30			
Recruited	0	0	0	0	1	2	0	3	8	10	0	18
Yet to Recruit	0				0				12			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				52			
Recruited	0	0	0	0	0	0	0	0	32	20	0	52
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				25
Recruited	8	2	0	10
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				14
Recruited	7	7	0	14
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	1	3	0	4
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	2	1	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	2	0	8	8	0	19
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	14	4	0	18
M.Phil.	0	0	0	0	0	0	17	11	0	28
PG	0	0	0	0	0	0	0	1	5	6
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		0		0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	441	0	0	0	441
	Female	34	0	0	0	34
	Others	0	0	0	0	0
PG	Male	14	0	0	0	14
	Female	1	0	0	0	1
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	197	179	122	154
	Female	17	28	14	14
	Others	0	0	0	0
ST	Male	0	1	2	2
	Female	0	1	0	1
	Others	0	0	0	0
OBC	Male	511	410	320	370
	Female	13	24	11	24
	Others	0	0	0	0
General	Male	20	10	8	7
	Female	0	3	1	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		758	656	478	574

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Our college is associated with the University of Madras and adheres to its curriculum. We follow the Choice Based Credit System and offer Non-Major Elective (NME) courses for students to select according to their preferences. The college promotes a multidisciplinary approach to holistic development. Environmental science and value education courses are included in all undergraduate programs as per the University's guidelines. Students are encouraged to stay informed about global affairs through seminars and conferences organized by their respective departments.
2. Academic bank of credits (ABC):	The National Education Policy aims to reduce the dropout rate in higher education by implementing the Academic Bank of Credits. The college is affiliated with University of madras, through the academic credit system, students can seamlessly pursue further education in any institution. Upon graduation, students receive credentials based on their year of completion, benefiting from the policies of the Academic Bank of Credits. Implementation of the ABC system allows students in remote areas to quickly access their grades and other documents without significant time and energy costs. This practice is particularly beneficial for economically disadvantaged students seeking to advance their academic pursuits. As our college, affiliated with the University of Madras, follows the credit regulations set by the university. Mentors actively support and guide students in enrolling in courses and successfully completing them.
3. Skill development:	Our college adheres to the syllabus provided by the University of Madras, to which it is associated. Technology and education have a two-way relationship at all levels. Effective communication is crucial for achieving success in today's globalized world. The curriculum has been updated to include Communicative English and Professional English training courses for undergraduate students to enhance their language skills. Government-sponsored programs like Computer Literacy Program, NAAN MUDHALVAN, aim to improve students' skill sets and provide them with better placement opportunities, in addition to the regular academic. College committees initiate efforts to cultivate humanistic and ethical values. The Skill

	Development Cell arranges programs to educate students on a variety of job-oriented skills.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The education system should prioritize holistic and multidisciplinary learning by incorporating literature, architecture, culture, and traditional arts. Integrating science with humanities and arts in educational approaches consistently yields positive learning outcomes, fostering increased creativity and innovative mastery of curricula across various fields. This approach also enhances student participation and enjoyment of learning. Indian culture values such as moral values, discipline, ethics, and sharing joy are instilled and celebrated through activities like poetry, drama, field trips, association meetings, competitions, and language festivals like Kandhan Kalai Vizha. Departments conduct classes in a bilingual format, using both English and Tamil to aid students in better understanding concepts. Apart from the English department, all other departments make efforts to address students' doubts in the local language, Tamil.
5. Focus on Outcome based education (OBE):	NEP advocates for curriculum design based on OBE, where course delivery and assessment are organized to achieve specific objectives and outcomes. OBE prioritizes traditional methods and emphasizes student-centered learning. Board of Studies members have adjusted the model to measure progress in graduate, program-specific and course outcomes. To meet objectives, mandatory papers like Skill-based electives, Value-added papers, Environmental Studies, Extension activities, and Experimental courses are included. This inclusion fosters a intellect of responsibility in gratifying fundamental rights for National Growth.
6. Distance education/online education:	The National Educational Policy highlights the advantages of Digital Education, which is crucial in today's context. Faculty members have adapted to conducting online classes through various digital platforms such as Google Meet, Microsoft Teams, Zoom, YouTube videos, and Google Classroom. The outbreak of the corona virus has led to a shift from traditional methods to advanced distance learning through technological upgrades and skill development programs. While online education encounters challenges and overcomes obstacles, it presents a positive alternative to traditional distance education methods. Faculty members are creating a

	greater number using whatsapp group to share the lecture note, links etc. online lectures in alignment with Blended Learning principles outlined in the NEP policy.
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Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, one of our college NSS unit act as ELC in our Institution.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, Our HEI appointed student coordinator of ELC. Our ELC is functioning in an active manner, the coordinators voluntarily involved in many awareness programmes and drives in and around our college.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	As an innovative initiate of ELC every year on 25th January, the National Voters Day create awareness on "Why is voting important", "Benefits of costing Votes" and "Voting is Political participation" to rural people by our students. On National Voters Day student and staff take oath to vote, as a democracy duty.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Our ELC create awareness and important of voting to people in rural areas like Periyapalayam, Palavakkam and Soolaimeni.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	In our HEI we have taken an initiative joint action with Zone-8of Greater Chennai Corporation to enroll our student above 18 years who have not registered for their voter identity card. Apart from this, we assist the civilians who have not enrolled for voting to register and get their voter identity card.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1542	1708	1892	2165	2203

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 135

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
73	81	86	86	77

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
52.53	34.84	23.52	44.18	60.31

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

C.Kandaswami Naidu College for Men, affiliated with the University of Madras, adheres to the university's prescribed syllabus and implements the Choice Based Credit System (CBCS) curriculum. Our effective curricular planning ensures the smooth functioning of the college.

Each department prepares a timetable and assigns workload to faculty members based on the credits allocated for each course. Faculty members strictly adhere to these timetables to ensure the effective delivery of regular classes. To foster productive learning, we motivate and guide our students to participate in seminars, webinars, workshops, conferences, and other intellectual platforms, where they can showcase their knowledge. Additionally, we organize industrial tours to provide students with real-world exposure, enabling them to learn, understand and gain practical knowledge of industry concepts.

ACADEMIC CALENDAR:

Our college academic Calendar serves as a comprehensive source of information, detailing key dates and deadlines for significant academic and administrative activities throughout the year. To foster academic growth, the Committee convenes meetings to evaluate the strengths and weaknesses of the previous year's calendar and adhere to the university of madras guidelines indicating important events, exam schedules, timetables to meticulously plan for the upcoming academic year. The collaborative effort of the committee ensures that the academic calendar effectively supports the college's educational objectives. To ensure global accessibility a soft copy of the calendar is also available in our college website.

TEACHING PLANS

At C. Kandaswami Naidu College, we prioritize the importance of practical learning. Our faculty members meticulously prepare comprehensive teaching plans that integrate both theoretical and practical knowledge, ensuring thorough coverage of the syllabus. Additionally, students are actively encouraged to engage in seminars, workshops, special lectures and cultural activities, all of which significantly enhance their critical thinking, analytical skills and creativity.

LABORATORY:

Practical learning experiences are integral to our pedagogical approach, fostering experiential learning and skill development among our students. The Physics, Chemistry, Zoology and Computer science labs are well-ventilated, ensuring a safe and comfortable environment for experiments and provided with

essential equipments. Each lab is furnished with sufficient computers, chemicals and individual apparatus, enabling every student to gain hands-on experience with theoretical concepts. This comprehensive setup ensures that students have the resources they need to excel in their practical learning endeavors.

Assessment Protocol:

Internal tests at the institution are conducted by each department in accordance with the dates scheduled in the academic calendar. Students are notified of internal assessment dates through official circulars. The test portions and syllabus are communicated well in advance by the respective department staff. In compliance with the affiliated university's regulations, three internal tests are conducted semester in each class. The marks from these tests are recorded and duly signed by the principal and department staff members. The evaluation system at our institution is structured with a weightage ratio of 25% for Continuous Internal Assessment and 75% for the End Semester Examination. The external assessments are based on the semester examinations administered by the University of Madras, providing a comprehensive evaluation of students' academic performance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Education is the most powerful platform for effecting societal change. Our curriculum includes subjects such as Environmental Studies, Value Education, and Personality Enrichment, all designed to raise awareness of critical issues like environmental sustainability. These subjects equip students with the analytical skills needed to address and solve contemporary challenges.

Value Education fosters the inculcation of essential values, serving as guiding principles for life. It addresses various aspects of well-being, including physical, mental, and social dimensions, ensuring a holistic approach to student development.

Environment and Sustainability

In addition to our comprehensive curriculum, we enrich our students with additional skills and knowledge to enhance their learning experience and prepare them for future careers.

- **Human Values and Ethics:** This subject focuses on instilling moral values, integrity, ethical awareness, empathy, and social responsibility in our student
- **NSS & NCC:** Students actively engage in community service, environmental conservation efforts, and social awareness campaigns through National Service Scheme (NSS) and National Cadet Corps (NCC) activities.
- **Environmental Studies:** Integrated into our curriculum, this subject emphasizes environmental awareness, sustainable practices, and ecological responsibility.
- **Competitive Examination Preparation:** We equip students with strategies and techniques to excel in competitive exams, ensuring they are well-prepared for future academic and professional challenges.

Continuous improvement is at the core of our educational philosophy, and feedback plays a pivotal role in this endeavor. We actively seek input from parents, students, teachers, and alumni through various channels such as regular surveys, suggestion boxes, and interactive sessions. This feedback is carefully analyzed, leading to constructive measures that enhance academic, infrastructural, and administrative

aspects of our institution.

At C. Kandaswami Naidu College for Men, we prioritize a holistic and dynamic curriculum that promotes academic excellence, ethical values, and practical skills. Our commitment to continuous improvement ensures that our students receive a high-quality education that prepares them for success in their careers and contributions to society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 6.68

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 103

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 73.11

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
490	574	478	656	758

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
761	831	761	831	859

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 91.67

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
422	527	443	585	652

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
490	593	488	618	679

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 21.12

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

At CKNC, we redefine the role of teachers, transforming them into facilitators of learning. We believe every student is an active learner and knowledge creator, which has led us to revolutionize teaching methods and redesign traditional approaches into interactive learning experiences. Our teachers adopt multifaceted roles, extending beyond conventional boundaries to become motivators and inspirers, empowering students to engage deeply with the material and actively acquire knowledge.

To enhance the learning process, we employ various student-centric methods that break away from conventional teaching paradigms. This innovative approach ensures our students are not merely recipients of information but active participants in their educational journey, fostering a greater sense of self-efficacy through transformative learning experiences. Some of the innovative approaches adopted by our college include:

Practical Learning:

Our science curriculum integrates theoretical and practical components, allowing students to apply knowledge through hands-on experience. Individual attention is given while handling equipment, fostering understanding and skill. National Science Day, celebrated annually, allows students to showcase scientific concepts and creative projects, stimulating curiosity and innovation.

Field Visits:

Field visits offer students the opportunity to learn in different environments, solidifying their understanding and sparking new interests.

Industrial Visits:

We organize industrial visits to broaden students' knowledge and provide real-world industry experience. Interacting with technicians and staff members enriches their understanding and offers insights into various industries.

Participative Learning:

This approach encourages active engagement and immersion in learning. Methods include:

- **Role Play:** Involves students in active learning, enhancing language skills, critical thinking, and confidence.
- **Department Activities:** Departments conduct meetings, workshops, seminars, and competitions, promoting teamwork and social responsibility through activities like tree plantation and campus cleaning.
- **Debates:** Enhance argumentative, communicative, and public speaking skills, boosting confidence and sharpening questioning abilities.

Problem-Solving Methodology:

Emphasizes logical thinking and collaborative learning. Classroom discussions, regular assignments, and quiz competitions enhance problem-solving skills and enrich the learning experience.

ICT-Enabled Teaching:

Utilizing Information and Communication Technology (ICT) facilitates interactive teaching, supporting effective and lifelong learning.

Use of ICT-Enabled Tools for Effective Teaching-Learning Process

- **Learning Material Distribution:** Google Classroom and WhatsApp are used to share learning materials and web resources, making information readily accessible.
- **Presentations:** Teachers are encouraged to use PowerPoint presentations with the help of LCDs and projectors to make lessons more engaging and visually appealing.
- **Soft Skill Classes:** These classes are conducted in our digitally equipped auditorium, which features a microphone, projector, and computer system to facilitate effective teaching.
- **Wi-Fi Enabled Campus:** Our campus is Wi-Fi enabled, allowing both teachers and students to stay updated with the latest information and resources.
- **Website Updates:** Timetables, course planning, and course outcomes are regularly updated on the college website for transparency and ease of access.
- **Departmental Resources:** Each department is equipped with desktops, enabling staff to prepare and share notes efficiently.

By integrating these ICT tools, we enhance the teaching-learning process, making it more interactive, efficient, and conducive to lifelong learning.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality**2.4.1****Percentage of full-time teachers against sanctioned posts during the last five years**

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
73	81	86	86	77

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 53.1

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
44	42	48	41	39

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Our college adheres to specific guidelines and rules to conduct internal assessments, model examinations, practical examinations, soft skill exams, and semester examinations. These processes are aligned with the standards set by the University of Madras. At the beginning of each semester, an academic calendar is prepared in accordance with the guidelines of Madras University. This calendar is uploaded to the college website and a copy is provided to each student. The calendar includes the dates for internal assessments, model exams, practical exams, and other academic events, allowing students to prepare well in advance. Exam schedules are also communicated through official circulars from the respective departments and displayed on notice boards.

Internal examinations are conducted periodically according to the dates specified in the academic calendar. In compliance with the University of Madras regulations, the maximum score for Continuous Internal Assessment (CIA) is 25 marks. The components of the CIA are allocated as follows: 10 marks for class tests, 5 marks for assignments, 5 marks for seminars, and 5 marks for attendance.

- Subject faculty within each department prepare the question papers.
- The Head of the Department (HoD) reviews and ensures the quality of the questions.
- Test papers are evaluated within ten days. The marks obtained by students are recorded and acknowledged by the principal.
- Students' performance is reviewed at the departmental level with the HoD.
- Slow learners are identified, given special attention, and provided with additional measures to enhance their performance in subsequent assessments.
- Assignments are allocated each semester by the subject faculty and must be submitted by the deadline set by the department.
- Submission dates for records and practical notes are determined by the respective department.

External Assessment & Evaluation Process:

The college adheres to University of Madras regulations for Practical, Viva Voce, and Semester Examinations. The Head of the Department prepares the timetable, and internal and external examiners collaborate to set questions, evaluate scripts, and assign marks, ensuring integrity, fairness, and academic standards.

Conduct of University Theory Examinations

- The Principal convenes an Examination Committee for semester exams.
- The committee includes the Principal as Chief Superintendent, two Superintendents, and one Assistant Superintendent.
- The university's exam timetable and instructions are uploaded to the college website and communicated to students.
- The committee adheres to university guidelines for seating plans.
- Sealed question papers from the university are handled confidentially.
- University squads may conduct surprise visits to ensure compliance.
- University-provided answer booklets are used for the exams.
- Answer booklets are securely collected and returned to the university after exams.
- Exam results are promptly published on the university's website after evaluation.

Time Bound and Effective grievance Redressal system

After the results are declared, students have the opportunity to apply for revaluation in accordance with the guidelines set forth by the university. At our college, we prioritize a streamlined process with minimal grievances or longstanding issues related to assessments. We are committed to ensuring fairness and transparency in our evaluation procedures, fostering an environment where students can trust in the integrity of their academic assessments.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Our college offers three-year undergraduate degree programs in Commerce, Economics, Mathematics, Physics, and Chemistry, along with elective subjects for students in the Arts and Science streams. Affiliated with the University of Madras, our UG degree programs (B.A./B.Sc./B.Com) follow the Choice Based Credit System (CBCS) designed by the university.

Assessment of program outcomes is based on a holistic evaluation of student performance, combining internal assessment and end-semester examinations. Students' progress is continuously assessed through class tests, assignment submissions, seminars, attendance records, and their performance in the end-semester examinations. The semester total comprises 25 marks for internal assessment and 75 marks for the external examination.

Upon declaration of results, departments are required to submit a detailed analysis of the end-semester examination results. The College Committee subsequently conducts discussions to review and analyze the outcomes of the course results, ensuring continuous improvement and adherence to academic standards.

Information for the Faculty

The institution aligns all its programs with Program Outcomes (PO) and Course Outcomes (CO) as per the guidelines set by the University of Madras. These outcomes are evaluated not only through academic assessments but also through the placement records of our students, reflecting our commitment to ensuring their readiness for professional roles.

Each department actively pursues excellence and enhances student learning experiences through a variety of initiatives. These include intra and inter-departmental competitions, association meetings, seminars,

webinars, special lectures, and workshops. Industrial visits are also organized to provide practical knowledge and industry exposure to students.

Departmental meetings facilitate discussions between department heads and subject teachers regarding opportunities available to students upon program completion. Lesson plans are meticulously crafted, taking into account the allocated hours for each unit and ensuring alignment with the program's requirements. Classroom discussions and practical sessions play a crucial role in familiarizing students with course-specific outcomes.

The institution encourages faculty members to participate in diverse professional development activities such as workshops, seminars, conferences, and Faculty Development Programs (FDPs). These engagements enrich their knowledge and skills, enabling them to effectively achieve educational goals in the classroom. Teachers are actively involved in university-led workshops focused on curriculum enhancement, and their participation in syllabus subcommittees ensures precise monitoring and continual improvement of instructional standards.

Information for the Students

Every academic year, our institution hosts an Induction Day event to prepare students for the year ahead. During this event, department heads address the students, providing an overview of the programs offered and their scope. They also outline the distribution of marks allocated to each segment of the courses and explain how internal marks are assigned to students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Our college adhere and follows the syllabus prescribed by the University of Madras.

Therefore, our College inculcate the knowledge, skills, and attitude, through which students can develop the skills based learning during their programme. The Program outcome is ranked according to the level of education and skill sets to be attained by the student.

The department's mission and vision should be achieved with the program's POs, and PSOs.

The institution has a well-planned approaches to the professors and students know about the programmes and the results of its courses.

Information for the Faculty

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with “University of Madras” guidelines.

During the departmental meeting, the heads of the departments discuss with the subject teachers about the different learning techniques that are accessible to the students when the programme is over.

Teachers prepare a lesson plans to achieve the course outcome.

The teacher is fully informed of the subject's requirements.

To improve the effectiveness of the curriculum, the institution offers a variety of seminars, workshops, conferences, and industrial visits and field work etc.

PTA will be conducted for students twice for every academic year by concerned department .

Through the orientation programme, classroom discussions, expert lectures, and practicals, students are made aware of the course-specific outcomes.

The college sends teachers to workshops, seminars, conferences, and FDPs to enlighten them and help them achieve the goals while imparting knowledge in the classrooms.

Teachers regularly take part in university-organized workshops on curriculum modification.

Since our staff also serve on board of studies, perception and results are precisely controlled, improving the standard of instruction.

They describe how their respective courses effected their careers.

Information for the Students.

Every academic year, an induction programme was conducted for the freshers so as to motivate the students to get ready for the year ahead.

The department heads speak to the students and outline the program's scope.

The marks allocated for each segment of the course and the specifics of how the students are given the internal marks are also disclosed to the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 70.17

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
215	376	632	571	217

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
414	554	634	636	628

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1**Online student satisfaction survey regarding teaching learning process****Response:** 3.6

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.17

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.0	0.17	0.0	0.0	0.0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college serves as a central hub for collaboration among various specialized centers, promoting innovation, offering guidance for entrepreneurship development, and fostering an enhanced ecosystem. It provides students with exposure to entrepreneurship's many facets and emphasizes its importance through activities such as awareness programs, workshops, seminars and webinars. These initiatives train students to transform their ideas into actionable plans, setting the foundation for successful entrepreneurial careers.

An active environment within the college nurtures an innovation ecosystem. As an initial step, the college has established various innovation-related clubs to discover and develop latent talent. These clubs nurture students' skills, fostering the institution's overall growth. The following clubs effectively coordinate for academic integration:

Health Club

The Health Club aims to instill the importance of healthy and hygienic food and lifestyles. It seeks to educate students on leading a nutritious life and enhances mental resilience and equanimity through activities like International Yoga Day. Competitions such as Cook without Fire, Traditional Food Cooking and food melas are organized to raise awareness about nutritious homemade foods and the adverse effects of unhealthy, processed meals.

Eco Club

The Eco Club fosters green consciousness, eco-friendliness, and ecological awareness at the grassroots level among students and staff. The club promotes environmental awareness by establishing a herbal garden with medicinal plants and conducting sapling plantations on and off-campus. NSS students further this mission by creating a kitchen garden, highlighting the benefits of farm-to-table practices.

Red Ribbon Club

The Red Ribbon Club conducts essay writing, poster making, and slogan writing competitions to raise awareness about HIV and AIDS. It observes World AIDS Day on December 1st each year to educate on HIV/AIDS and preventive measures. The club also encourages voluntary blood donation and emphasizes the prevention of drug abuse and drunken driving.

Sports Club

The Sports Club imparts valuable skills such as time management, teamwork, sportsmanship, and coordination. It provides both physical and mental training, helping students rejuvenate their minds, bodies, and souls. The club motivates and guides students to participate in intercollegiate competitions.

Rotaract Club

The Rotaract Club, combining "Rotary" and "Action," adheres to the motto "Service Above Self." It offers significant services to society, fostering leadership qualities, friendship and social connectedness among students. These clubs collectively contribute to the holistic development of students, aligning with the college's mission to create a supportive and innovative environment for academic and personal growth.

Innovation and Transfer Knowledge:

The college fosters an environment conducive to innovation and knowledge transfer by encouraging faculty to engage in research activities and publish in reputed journals. Students are motivated and guided to participate in seminars, webinars, workshops and conferences to enrich their knowledge. To further hone their skills, the college invites eminent scholars, entrepreneurs and Civil Service officers to share their insights, inspiring students to be courageous and ambitious. Additionally, practical learning is facilitated through industrial visits, providing real-time experiences where students can interact with professionals and witness real-world applications of their theoretical knowledge. This comprehensive approach ensures that students are well-equipped with the necessary skills and insights to excel in their future careers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 10

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	5	3	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.7

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
23	11	17	18	26

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.04

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The National Service Scheme (NSS) is a voluntary program implemented by the Ministry of Youth Affairs and Sports, Government of India. Embodying the noble motto "Not me, but you," it emphasizes the civic and social responsibilities of every Indian citizen. In today's digital and globalized era, where materialism often overshadows humanity, our college's NCC, NSS, YRC, RRC, and Rotaract Club operate with enthusiasm and dedication to the welfare of mankind. These organizations regularly conduct extension and outreach activities within the local community, fostering a spirit of service and social responsibility. Our NSS wing, in particular, has made significant contributions to society. Our students not only provide selfless service but also build their character and enhance their personal development.

The college has embarked on a remarkable journey through the implementation of various outreach and extension activities, a testament to our commitment to societal betterment. The diverse array of these activities is outlined below.

- 1.SwachhtaPakhwada 2020
- 2.Tree Plantation Pakhwada 2020
- 3.Lake and Campus Cleaning
- 4.Health & Drug Awareness programmes
- 5.Eye check-up campaign in local villages
- 6.SwachhBharathAbhiyan programme at University of Madras.
- 7.Sensitizing programme on Anti- corruption along with Ministry of labour and Employment. DCE, Govt.of India.
- 8.COVID-19 Vaccination camp
- 9.Initiative of making up the Medicinal Herbs.
- 10.National voter's day pledge programme.
- 11.Road and safety awareness programme
- 12.Bharathi festival walkathon at Chennai Marina campus.
- 13.Blood donation camp
- 14.National integration camp in collaboration with University of Madras.
- 15.Human Rights awareness Programme at Madras Christian College.
- 16.International coastal clean-up program organized by Indian Coast Guard at Edward Eliot's beach, Besant Nagar Chennai.
- 17.Important Days Celebrations – National and International days

Overall, these extension and outreach activities profoundly impact both the students and the neighboring community. Through these programs, students become sensitized to social issues, fostering empathy, compassion, and a sense of responsibility. Additionally, they gain a holistic understanding of the community in which they live, deepening their connection to and appreciation for their surroundings. The National Service Scheme (NSS) at CKNC stands as a beacon of youth engagement in community service. With its multifaceted approach, the NSS not only enriches the lives of its volunteers but also leaves a lasting, positive impact on all aspects of life it touches.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The CKNC college campus has proudly hosted numerous government-initiated programs, underscoring its pivotal role in community engagement. Our NSS and NCC volunteers actively participate in various extension activities organized by government and government-recognized bodies. It is with great honor that our college has been recognized and awarded as the "Best Worker and Organization in Zone 8 (Division 102)" by the Greater Chennai Corporation of Tamil Nadu. This prestigious award was graciously received by our college principal from the esteemed Chennai Mayor, highlighting our institution's commitment to exemplary service and community impact.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 76

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	13	9	16	16

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 5

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Facilities on Campus

Good infrastructure shapes student futures, with spacious classrooms, ICT-enabled spaces, well-equipped Physics, Chemistry, and Computer Sciencelabs, and a state-of-the-art auditorium enhancing learning processes.

Technology Integration

To make education more accessible and provide interactive learning experiences for all students, our college is equipped with Wi-Fi connectivity throughout the campus.

Sports Facilities

We offer diverse physical activities like basketball, cricket, athletics, and indoor games, with yoga and meditation for stress management.

Canteen Facility

Our college offers healthy and nutritious meals to students at affordable prices, ensuring they have access to quality food on campus.

Examination Cell

The college's Examination Cell ensures smooth and efficient exam processes.

Green Spaces

Our campus is designed to be rejuvenating and refreshing, with beautiful landscapes and aesthetic gardens. Students often use these open spaces for studying, which provides them with a peaceful environment conducive to learning.

Green Initiatives

The college takes significant green initiatives to make students environmentally conscious, fostering a sense of responsibility for a better future.

Cultural Spaces

Our college encourages creativity through cultural competitions, fostering a motivating atmosphere that enhances students' academic journey and personal growth.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 13.21

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
8.66	2.80	1.30	6.63	9.07

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college library, located on the second floor of the main building, promotes lifelong learning among students. It features a spacious reading hall of 840 square feet with a seating capacity of 70, and a total area of 1,512 square feet. With a collection of 16,324 books, the library offers diverse resources including subject handbooks, dictionaries, competitive exam books, and reference materials. It also houses skill-based books, magazines, newspapers, employment periodicals, and journals. User-friendly and accessible, the library meets the intellectual needs of staff and students, serving as a vibrant knowledge hub and a cornerstone of the academic community.

Usage of Library

The CKNC library enriches the intellectual pursuits of students and faculty, operating from 9:00 AM to 5:00 PM. It offers a vast collection of books, open access to documents, electronic information, and e-papers. Equipped with four personal computers with internet access, the library provides easy access to numerous journals and reference materials. Students can explore extensive academic materials across various disciplines, from printed books to electronic databases. Our library is a gateway to scholarly resources, fostering information literacy and embracing digital innovation, thereby supporting the academic and research needs of the entire college community.

Subscription to e-resources

An initiative has been undertaken to secure institutional subscriptions across various disciplines, aimed at enhancing subject knowledge within their respective fields.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure**4.3.1**

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- The college computer lab features 40 computers interconnected with LAN connectivity.
- Each department is equipped with dedicated personal computers.

- The library provides computers with internet access for student use.
- Campus-wide Wi-Fi is accessible with login IDs and passwords provided to all staff and students.
- The principal's and administrative offices are fully equipped with computers, printers, scanners, Xerox machines, and internet facilities.
- Regular updates ensure computer systems are equipped with the latest software.
- Students receive training on proper usage and care of equipment to promote responsible handling.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 35.05

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 44

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 86.78

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic

support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
43.87	32.03	22.22	37.55	51.23

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 31.97

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
499	644	674	776	447

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.05

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	100	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 5.48

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	23	42	8	22

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
231	405	645	560	240

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.2

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	3	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 17

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	2	1	8

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	3	4	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Introduction

In yesteryears, alumni of C.Kandaswami Naidu College for Men played a pivotal role in transforming the institution and fostering inclusivity among students from diverse backgrounds. Under the banner of "Old Boys," former students gathered regularly to maintain a strong connection with the college community, dedicating themselves to the nurturing of current students. Over the years, these alumni organized a multitude of activities, including donating saplings, offering career guidance, and providing financial assistance to economically disadvantaged students. Support from both alumni and staff members has helped subsidize fees for underprivileged students.

Recently, the college established a registered Alumni Association, demonstrating its commitment to fostering lifelong bonds between alumni and their alma mater. This association is dedicated to preserving the esteemed institution's rich history and traditions. Our alumni have bolstered meritorious students with medals and certificates as tokens of encouragement. Led by a dedicated team of executives and committee members, the dynamic alumni association actively engages former students worldwide, leveraging their collective efforts to advance the college's growth and development.

Vision

To unite alumni under a single umbrella and elevate our alumni organization

Mission

To foster a profound and enduring partnership to enhance the college's welfare

Objectives

- To inspire alumni to make significant contributions to the college, both financially and through their expertise.
- To engage alumni in offering voluntary support and mentoring, fostering the exchange of professional knowledge.
- To amplify the achievements of our alumni via social media, rejuvenating academic growth.
- To invite distinguished alumni as influential speakers for seminars, workshops, and cultural

events.

- To establish an Endowment Fund ensuring long-term financial independence, supporting deserving students.

OUR CORE VALUES

·**Tradition:** We are dedicated to enhancing our college's rich history.

·**Flourishing:** We thrive by promoting excellence through a variety of academic, non-academic, and outreach programs.

·**Integrity:** We operate with transparency, loyalty, and ethical standards.

·**Curiosity:** We encourage lifelong learning by embracing new technologies and skills.

·**Excellence:** We strive for extraordinary achievements and maintain high standards of academic growth.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The Institutional governance and leadership are in accordance with the vision and mission of the institution and it is visible in various practices such as, sustained institutional development, decentralization, contribution in the institutional governance and in their futuristic institutional perspective plan.

The college is committed to the highest educational standards, aiming to unlock each student's potential through motivation. We cultivate social values, responsibility, and innovation, preparing students to be responsible citizens and dynamic leaders, aligned with our vision and mission for sustainable development.

VISION

- Imparting Gratuitous Education to the Poorer Classes
- Standard Education for Economically Backward Children
- To elevate the Society
- To Motivate Religious and Spiritual Activities

- Dream big and Think bold
- We motivate our students to learn, explore, discover and work harder to create a world ever better.
- We strive to transform first generation and economically backward students into a confident, competent and ethical citizen.
- We affirm to provide an environment that values integrity, individuality , responsibility and free exchange of ideas

MISSION

- To provide standard education to under privilege students
- To have quality education through standard and efficient teachers
- To provide positive thinking ,discipline ,happy, beautiful society ,morality side, without communal discrimination
- To construct the society without communal discrimination
- To develop society with positive thinking and discipline

- To stand by morality and affection leading to happy and beautiful society
- To build corruption free environment
- We exist to provide a platform to unleash the potential and hone every student in our college
- To foster personal and professional growth through opportunities for leadership and community service.
- To become knowledge hive of academic excellence to harness economically and socially backward students' full potentiality
- To motivate students to participate in all co-curricular and extracurricular programs
- To provide value based education and to mold young minds with discipline.

GOVERNANCE

- Governing encompasses the framework established to ensure the orderly operation of the college. This internal system is constructed with policies, regulations, rules, and guidelines that all faculty and administrative staff are required to adhere to. To facilitate seamless functioning, various committees are instituted. The following administrative committees, established by the principal, are integral to the college's effective governance. Each committee's roles and responsibilities are meticulously defined by the principal and dutifully followed by the respective members.

- College Committee
- Calendar Committee
- Admission Committee
- Examination Committee
- Placement Cell
- Discipline Committee
- Anti - Ragging Committee
- Redressal Cell
- National Service Scheme
- National Cadet Corps
- Sports

Beyond the invaluable contributions of the teaching staff, the non-teaching staff plays a crucial role in managing administrative tasks within the college. Regular staff meetings are convened to address significant issues and challenges related to academic programs and institutional administration. These meetings provide a platform for staff members to propose suggestions and innovative ideas aimed at advancing the institution. As the head, the Principal considers and implements the collective input from the staff. Consequently, these regular meetings serve as a vital forum for all faculty members to voice their perspectives on essential matters concerning the institution's overall functioning.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college boasts a distinguished academic committee comprising the Principal and senior staff members. This committee deliberates on the institution's vision, mission, policies, core values, strengths, weaknesses, opportunities, and challenges. They formulate a strategic plan with clearly defined objectives and mechanisms for effective implementation and monitoring. This developmental strategy is meticulously designed to ensure transparency and accountability in all functions. The ultimate aim of these plans is to sustain excellence in both academic and administrative activities.

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission Process
4. Examination
5. Bio-Metric Attendance for staff

The college maintains a distinguished academic committee, including the Principal and senior staff members. This committee engages in comprehensive discussions and analyses of the institution's vision, mission, policies, core values, strengths, weaknesses, opportunities, and challenges. They meticulously craft a strategic plan with well-defined objectives and robust mechanisms for effective implementation and monitoring. This developmental strategy is designed to ensure transparency and accountability across all functions, with the ultimate goal of sustaining excellence in both academic and administrative activities.

The following are the strategic plans for the development of the college:

- To enhance UG enrollment: Strategically increase student admissions in undergraduate courses.
- To initiate specialized courses: Introduce bridge courses, certificate programs, value-added courses, and skill-based training.
- To upgrade laboratories: Establish a language lab and enhance computer labs with additional equipment, including computers and necessary apparatus in Chemistry and Physics labs.
- To modernize classrooms: Develop ICT-enabled and smart classrooms.
- To host academic events: Organize national and international seminars, conferences, and workshops.
- To forge industry collaborations: Develop partnerships with industries, companies, and research

laboratories through MOUs.

- To upgrade sports and support facilities: Improve sports facilities and other student support services.
- To develop infrastructure: Renovate existing buildings and construct new ones equipped with IT facilities.
- To strengthen alumni relations: Enhance connections and engagement with alumni.

The institutional strategic plan is effectively deployed in following way:

- All staff are informed and encouraged to actively participate in implementing the plans. Various committees ensure smooth coordination.
- MoUs, collaborations, conferences, and workshops are arranged.
- Students supplement regular classes with industrial tours, field visits, and educational tours.
- Personality and soft skill development programs enhance student skills.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Aligned with this philosophy, the institution has implemented several welfare schemes to uphold high morale and motivation among its employees.

The welfare measures for both teaching and non-teaching faculty members are outlined below:

- Implements government schemes for Gratuity, Pension, and Earned Leave encashment.
- Provides Maternity Leave for female staff members.
- Offers Casual, Earned, and Medical leaves for all staff.
- Enrolls staff in National Health Insurance Scheme.
- Grants OD leave for faculty to participate in professional development.
- Encourages faculty participation in conferences, seminars, and research activities.
- Maintains accurate leave records for both teaching and non-teaching staff.
- Provides House Rent Allowance, Group Insurance, and Provident Fund as per Govt. rules.
- Ensures safe drinking water on every floor.
- Provides separate restrooms for staff and students.
- Equips each department with computer facilities.
- Offers a college canteen for all staff and students.
- Provides parking slots for bikes, EVs, bicycles, and cars.

Institution has Performance Appraisal System for teaching and non-teaching staff

- Implements a well-structured appraisal method to evaluate teacher performance.
- Requires faculty to participate in a career advancement scheme for promotion.

- Emphasizes holistic well-being for sustainable growth.
- Monitors faculty participation in FDPs, orientation, and other activities.
- Addresses grievances through a dedicated Redressal Committee.
- Conducts regular internal and external audits of academic and administrative activities.
- Ensures transparent financial transactions.
- Records attendance of staff using biometric systems and registers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.25

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 12.66

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
15	11	9	10	6

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	28	28	28	28

File Description**Document**

Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Copy of the certificates of the program attended by teachers.

[View Document](#)

Annual reports highlighting the programmes undertaken by the teachers

[View Document](#)

6.4 Financial Management and Resource Mobilization**6.4.1**

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Our college operates both Shift I (Aided stream) and Shift II (Self-financing), each with separate budgeting and annual financial statements. The Principal and senior staff strategize efficiently to maximize the use of financial aid collected, aiming to enhance financial resilience. Regular internal and external audits ensure transparent and systematic financial management across the college.

Internal Audit Process: All bills, vouchers, and stock registers undergo internal auditing. Department heads submit bills for items purchased to the Principal, who meticulously verifies and signs off on expenditure details. This rigorous process has been consistently followed for the past five years.

External Audit Process: According to government regulations, the college's accounts undergo annual external auditing by auditors. The audit team meticulously examines and verifies proofs and documents of financial transactions, bills, quotations, comparative statements, cash payments, vouchers, tax entries, salary expenditures, fee and scholarship receipts, and other expenses. Audit queries are promptly addressed by the Principal with supporting documents within the specified timeframe, ensuring efficient fund and resource utilization.

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Financial resources are crucial for institutional development. The College adeptly mobilizes available resources to ensure productive utilization, fostering a high-quality learning environment for students and a conducive workplace for staff. Student fees primarily fund the College's operations throughout the academic year.

- The Principal and Heads of Departments draft the college budget annually.
- Funds are allocated to foster holistic development and enhance student learning.
- Utilization includes organizing induction programs, workshops, conferences, departmental activities, cultural competitions, placements, industrial visits, sports events, and college celebrations.
- Institutional maintenance covers payments for electricity, internet, water bills, and annual upkeep.
- Monthly, half-yearly, and annual payments are made for instruments, laboratory equipment, books, and periodicals.
- Annual plans are made for purchasing infrastructure equipment.
- Innovative teaching methods are encouraged to optimize resource utilization.
- The college infrastructure serves as an examination center for government and university exams.
- The library operates beyond college hours for the benefit of staff and students.
- The Library Advisory Committee ensures optimal utilization of library resources.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC (Internal Quality Assurance Cell) has been instrumental in elevating the institution's standards since its inception. It diligently enhances academic and administrative performance through strategic planning, monitoring research activities, evaluating faculty achievements, analyzing feedback, and implementing grievance redressal mechanisms. The IQAC is dedicated to enhancing overall quality and fostering a learner-centric environment.

Roles & Responsibility of IQAC

The IQAC is structured to guarantee the quality and efficacy of measures undertaken at the college. Its objective is to institute a system of intentional, systematic, and transformative actions aimed at enhancing institutional performance across diverse domains. Responsibilities of the IQAC encompass planning, guiding, and overseeing Quality Assurance (QA) and Quality Enhancement (QE) initiatives within the institution.

Functions of the IQAC

·Tracks the evolution of a quality assurance system within the institution:

- A plan, schedules, monitor, and evaluates both academic and non-academic activities.
- Assesses and identifies areas requiring improvement.
- Pursues ongoing and consistent enhancement across the institution.
- Prepares and submits an annual quality assurance report to the UGC.

Initiatives Taken by IQAC

- To stay updated on emerging teaching methodologies and enrich academic knowledge, the IQAC organizes special lectures, seminars, workshops, and webinars. These events serve as platforms for knowledge exchange, networking, and exposure to the latest advancements and research.
- Monitoring student attendance.
- Implementing remedial classes.
- Overseeing internal committees and guiding their functions.

Additionally, the IQAC conducts periodic meetings to review and assess quality enhancement efforts. Semester-end feedback mechanisms gather stakeholder input for continuous improvement.

Feedback Mechanism

Feedback is acknowledged as a potent strategy for enhancing quality, providing valuable insights into perceptions of our institution. Regularly conducted structured feedback activities gather input from diverse stakeholders—students, parents, faculty, alumni, and employers. To ensure the effectiveness of teaching, learning, and evaluation processes, an efficient feedback mechanism has been implemented. The IQAC meticulously analyzes collected feedback and takes appropriate actions to continuously enhance the quality of education and services offered.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

GENDER EQUITY CELL

CKNC strongly upholds the fundamental right of every woman employee and female student to a safe and healthy environment within the college premises. In compliance with sexual harassment prevention guidelines and the 1997 Supreme Court of India's VISHAKA Judgment, the college has established a **Vishaka Cell**. This committee is dedicated to sensitizing employees about gender equality as enshrined in the Indian Constitution. Additionally, we have **Anti-Ragging and Grievance Redressal Committees** that prioritize addressing the grievances of female students and employees on campus.

At CKNC, we are committed to providing equal opportunities for all. Our staff gender ratio reflects this commitment, ensuring both men and women have equal opportunities. We acknowledge and celebrate the dedicated and efficient work of our women faculty members, who are actively nominated as heads and conveners of various committees.

To uphold equal rights for girl students, the NSS unit at CKNC actively encourages their participation and service. The unit successfully organizes various community activities aimed at societal welfare. During festival celebrations, all women faculty and girl students are enthusiastically encouraged to participate in cultural activities, fostering a vibrant and inclusive campus environment.

Pudhumai Penn Scheme:

Gender parity in education plays a crucial role in the socio-economic development of a state, where government policies and procedures are pivotal for ensuring sustainability. Recently, the Tamil Nadu government introduced the Pudhumai Penn Scheme, aimed at enhancing female student enrollment and participation in education.

At CKNC, we believe that educating a girl empowers not just her, but also enriches the entire community. We are committed to fostering gender equality by offering equal opportunities in academics. Aligning with the Tamil Nadu government's scholarship initiatives, CKNC participates in the Pudhumai Penn Scheme, which is a boon for economically disadvantaged girls aspiring for higher education. Under

this scheme, eligible girls who have attended government schools receive a scholarship of Rs. 1,000 to support their pursuit of higher education. This initiative has significantly enhanced gender parity and accelerated the educational advancement of female students within our college community.

Safety and Security:

The institute has implemented comprehensive measures to ensure the safety and security of women staff and students, including:

- A fully secured campus environment.
- Operational Anti-Ragging and Discipline Committees.
- Cleaning of ladies' washrooms exclusively by female support staff.
- 24/7 CCTV surveillance coverage.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

CKNC embraces unity amidst diversity. Our college boasts a vibrant community of students and staff from diverse socio-cultural backgrounds and linguistic origins. We foster an inclusive environment without any intolerance towards cultural, regional, linguistic, communal, socio-economic, or other diversities.

Our college is dedicated to instilling values of responsible citizenship among students. To achieve this, various programs are conducted by NSS, NCC, and other departments to sensitize students and staff about constitutional rights. The National Anthem is played at all college events and programs.

INSTITUTIONAL EFFORTS

A.INCLUSIVE ENVIRONMENT

An **Induction Programme** was meticulously organized to warmly welcome first-year students enrolled in the current academic year.

To instill and foster principles such as Sacrifice, Dedication, Patriotism, Equality, and Humanity, the college organizes a multitude of events and festivals aimed at imbuing these values in all our students.

The college's academic calendar is replete with important events and **Festival** including **Commemorative days**.

National and International observance days are celebrated.

COMMEMORATIVE DAYS, EVENTS AND FESTIVALS		
S.NO	NAME OF THE EVENT	DATE
1	PONGAL DAY	14th JANUARY
2	NATIONAL VOTERS DAY	25th JANUARY
3	REPUBLIC DAY	26th JANUARY
4	NATIONAL SCIENCE DAY	28th FEBRUARY
5	THE WORLD THEATRE DAY	27th MARCH
6	WORLD ENVIRONMENTAL DAY	5th JUNE
7	INDEPENDENCE DAY	15th AUGUST
8	INTERNATIONAL YOGA DAY	21st AUGUST
9	Dr.APJ ABDUL KALAM'S DAY	15th OCTOBER
10	NATIONAL UNITY DAY RASHTRIYA EKTA DIWAS	31st OCTOBER
11	NATIONAL MATHEMATICS DAY	22nd DECEMBER

- Each of these events commemorates the rich history of our nation, serving as reminders for students who draw inspiration from the life stories of our great national heroes.
- During admissions, no differentiation is made based on social, economic, or religious status.

- The government policy of reservation in admissions is meticulously followed and Implemented with an inclusion to specially abled students and Ex – Service man.
- Students achieving higher marks receive support through management-administered meritorious scholarships.
- Awareness programs promoting "Say No to Plastic" to educate about its harmful effects.
- To celebrate religious harmony, our college joyously observes the Pongal festival with traditional games.

B. LINGUSTIC

We encourage students to embrace values such as tolerance, harmony, environmental stewardship, and appreciation for diverse cultures and languages.

Our laguage department organizes a range of programs aimed at communal harmony. To embrace linguistic diversity, students are encouraged to participate in competitions such as Essay Writing, Drawing, Elocution, Origami, and Fancy Dress, conducted in three languages: Tamil, Telugu, and English.

C.REALISATION OF VALUES, RIGHTS, DUTIES AND RESPONSIBILITIES OF CITIZENS

Initiatives:

- Mega Free COVID Vaccination Drive
- Webinars for undergraduate students on fundamental rights, responsibilities, and civic duties.
- Fundamental principles and duties are emphasized through webinars.
- Webinars addressing topics such as pandemics, environmental stewardship, and civic responsibilities.
- Webinars highlighting the importance of yoga during the pandemic.
- Hosting sensitization programs with experts to educate students on identifying, preventing, and combating corruption.
- Conducting sessions to raise awareness about traffic rules and safety measures to reduce road accidents..

NSS/NCC activities aimed at raising awareness about these social issues and know their responsibilities in community development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

TITLE OF THE PRACTICE :

STUDENT'S SAFETY INSURANCE POLICY

OBJECTIVE:

- 1.To implement robust safety measures: Safeguard students from potential threats, attacks, and accidents through monitoring, controlled access, emergency response plans, and safety training.
- 2.To prepare for natural disasters: Develop and maintain strategies to protect students during natural disasters, including regular safety audits, collaborations with authorities, and awareness programs.

CONTEXT:

Our college offers a comprehensive safety insurance policy for the benefit of our students. Students pay an annual premium towards this insurance, which provides coverage in the event of accidental disability or death. In such unfortunate circumstances, the claim is paid out to the student's guardian or parent. This policy is issued in the name of the educational institution, ensuring that once the institution purchases the student safety insurance, all students are covered under its protection.

PRACTICE:

The policy is designed for the benefit of students enrolled at the college. Starting from their first year, students can avail themselves of insurance coverage by paying an annual premium of Rs.45 (2018) and Rs.51 (2020). This coverage extends for the entire three-year duration of their studies. The policy includes hospitalization expenses up to Rs.50,000 and provides a compensation of Rs.1 lakh to the student's family in the event of the student's death.

EVIDENCE OF SUCCESS:

Science stream students frequently handle hazardous chemicals and electronic devices, which, if misused, can pose significant risks to their health and safety. This can lead to severe injury or bodily harm. Such an incident occurred with a chemistry student, who, fortunately, was protected by the safety insurance policy. This policy covered the substantial medical expenses, enabling the student to receive the necessary treatment without imposing a financial burden on his family.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

Insurance policy exclusions may apply if compensation or claims fall under multiple clauses for the same period of disability.

TITLE OF THE PRACTICE:

PRESERVE ECO FRIENDLY ENVIRONMENT & PROMOTE COMMUNITY SERVICE

OBJECTIVE:

- 1.To promote proactive measures that foster a deeper understanding and commitment to sustainability.
- 2.To preserve the environment, reduce carbon emissions, and cultivate a sense of responsibility among students towards environmental stewardship.
- 3.To advocate for coastal conservation and encourage the reduction of plastic and other non-biodegradable materials to mitigate pollution.
- 4.Encouraging community work to cultivate students' personalities, fostering national integration, social awareness, and disaster management skills.
- 5.Developing socially conscious individuals with strong moral and social responsibilities to enhance personal growth.
- 6.To enhance individual well-being through sanitation and hygiene education, supporting higher-quality education and mental health.

CONTEXT:

Promoting education and camaraderie in a clean, healthy environment is vital. The Go Green (Swachh Bharat) Mission underscores the necessity of sustainable practices, like using recycled wastewater for irrigation. Recognizing the environmental risks, we emphasize the urgent need for collective responsibility to protect our surroundings, ingraining this awareness in students.

CKNC remains dedicated to uplifting humanity, focusing on the welfare of the impoverished. Special emphasis is on outreach activities inspiring self-reliance through service and addressing challenges posed by digital lifestyles. Through high-standard initiatives, CKNC empowers communities with digital literacy and economic skills, promoting self-reliance and sustainable development to enhance quality of life.

Health outreach events sensitize students and staff.

THE PRACTICE:

The college campus plant program aspires to enhance public awareness of the vital significance of afforestation, forest conservation, and environmental preservation by cultivating saplings, including medicinal plants.

As part of the Swachh Bharat campaign, clean up event at

- 1.Chennai Corporation Higher Secondary School in Aminjkarai, Chennai
- 2.Naduvankarai Primary School
- 3.Coovum river
- 4.Soolaimeni pond
- 5.Villivakkam temple kulam
- 6.Government Museum grounds in Egmore

7. University of Madras campus, Guindy

8. University of Madras, Chepauk.

This project emphasizing the significance of community service and environmental responsibility to the volunteers.

At CKNC, we take pride in our dedication to community welfare and holistic education, demonstrated through impactful initiatives.

1. Collaborating with Chettinad Hospital, we organize medical camps offering essential healthcare services.
2. Implementing backyard vegetable gardening at tribal houses in Thiruporur enhances food security and promotes sustainable agriculture practices.
3. CKNC students initiated the establishment of a library for residents of Thiruporur's Karumbakkam hamlet, enhancing literacy and education.
4. During the COVID-19 pandemic, CKNC actively participated in the TN Illam Thedi Kalvi (Education at door step) Scheme 2021 to address educational challenges exacerbated by prolonged school closures.

Through healthcare, agriculture promotion, libraries, and education support, we aim for enduring impacts, fostering a prosperous, inclusive society.

In a display of compassion and solidarity, our students generously contributed disaster relief efforts. CKNC implemented several initiatives to elevate public awareness.

1. Online COVID-19 quiz competition
2. COVID-19 vaccination camp
3. To assist individuals affected by COVID-19 in their neighborhoods.
4. Polio Drops Awareness Program in their respective home regions
5. Our student actively engaged in the "Youth: Ageing and Care" webinar, organized by the Heritage Foundation and the National Institute of Social Defence, in collaboration with the Madras School of Social Work.

These efforts exemplify CKNC's dedication to community service, public health, and social responsibility.

EVIDENCE OF SUCCESS:

Eco-Campus Initiatives

Eco-campus initiatives create a pristine environment, attract students, minimize hazardous waste, reduce plastic use, and enforce anti-littering measures.

- **Waste Management:** Waste paper is sold to TNPL, Karur for weeding purpose, while printer cartridges are refilled whenever possible; those unable to be refilled are returned to manufacturers.
- **Plastic Ban:** Campus regulations strictly prohibit the use of plastic bags.
- **Classroom Environment:** Each classroom is meticulously designed to optimize natural light and

ventilation, ensuring a clean and hygienic learning environment.

·Utilizing underused spaces for gardening to enhance food security and promote sustainable agriculture practices.

·Establishing community libraries to provide accessible educational resources that enrich lives and empower individuals.

·Empowering individuals with the knowledge, skills, and resources needed to thrive and contribute to humanity's betterment.

·CKNC's initiatives, including a vaccination camp and COVID-19 assistance, highlight its dedication to community health and welfare.

PROBLEM ENCOUNTERED AND RESOURCES REQUIRED:

The institution faces challenges in recruiting and retaining laborers.

The program faced disruptions during the epidemic that impacted community and college connections.

Our college students are expected to participate in numerous activities within a limited timeframe, necessitating a well-structured calendar.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness of CKNC

A Paradigm of Inclusivity and Prime Location and Accessibility: Connecting with the Community

CKNC situated strategically in Anna Nagar, this college offers unparalleled accessibility to students,

faculty, and the broader community. This prime location not only enhances the institution's visibility but also facilitates meaningful engagement with local stakeholders. Such connectivity is instrumental in fostering collaborative partnerships and promoting experiential learning opportunities beyond the classroom.

Inclusive Admission Policy: Ensuring Equal Opportunity

One of college's cornerstone policies is its inclusive admission approach, which prioritizes first-generation learners, socio-economically disadvantaged individuals, and students from marginalized communities. This commitment stems from the belief that education should be a vehicle for social mobility and empowerment. By actively seeking to enroll students who might face barriers to higher education, this college not only broadens access but also enriches its campus community with diverse perspectives and experiences.

Affordable Education: Reducing Financial Barriers

In tandem with its inclusive admissions, this college implements a progressive fee structure aimed at minimizing financial burdens on students and their families. Recognizing the economic challenges many aspiring students encounter, the institution collects minimal fees, ensuring that quality education remains within reach for all. This approach enables students to focus wholeheartedly on their academic pursuits, fostering a conducive environment for learning and personal growth.

Merit-cum-Community-Based Scholarships: Nurturing Talent and Responsibility

These initiatives not only reward talent but also encourage social responsibility and civic engagement among recipients. By investing in its student's potential, this college cultivates future leaders who are equipped to contribute meaningfully to society.

No Special Fees for Research Scholars: Supporting Academic Pursuits

For students pursuing doctoral studies, our college eliminates special fees beyond university charges, ensuring that academic pursuits remain financially viable and accessible. This commitment reflects the institution's dedication to supporting advanced research and scholarly endeavors without imposing additional financial burdens on doctoral candidates. By facilitating an environment conducive to intellectual inquiry, we encourage academic excellence and innovation among its graduate students.

Bilingual Teaching Approach: Enhancing Learning Diversity

At Kandaswami Naidu's college linguistic diversity is celebrated through a bilingual teaching approach, primarily in English supplemented by a second language requirement in Tamil.

Multilingual Options: Enriching Linguistic Proficiency

In addition to its bilingual teaching approach, our college offers students a wide array of language options including Telugu, French, Sanskrit, Hindi, and Urdu. This diverse language curriculum enriches cultural exchange and enhances students' linguistic proficiency, preparing them for global opportunities

in an increasingly interconnected world.

Guidance for Competitive Exams: Empowering Academic Success

Recognizing the importance of academic achievement, dedicated faculty provide comprehensive guidance and coaching for competitive exams and entrance tests. This proactive support equips students with the knowledge and skills necessary to excel in their academic pursuits and achieve their career aspirations. By fostering a culture of academic excellence, prepares its students to be competitive in their respective fields and contribute meaningfully to society.

Personality Development Programs: Fostering Holistic Growth

Our college places a strong emphasis on the holistic development of its students through structured personality development programs. These initiatives focus on enhancing soft skills, leadership qualities, and overall personal growth essential for success in both professional and personal spheres.

Promotion of Indigenous Sports: Preserving Physical Fitness and Heritage

Our champions the revival and promotion of traditional Indian sports such as Silambam and Malar Kambam, emphasizing physical fitness and regional sports heritage. By encouraging student participation in these activities, the institution not only promotes a healthy lifestyle but also preserves and celebrates India's diverse sporting traditions.

Part-Time Job Opportunities: Balancing Academics and Professional Growth

Understanding the importance of practical experience and financial independence, this college actively supports student employment through its placement cell. By offering part-time job opportunities with flexible schedules, the institution empowers students to balance academic commitments with professional development. This holistic approach prepares graduates for the realities of the workforce while nurturing a strong work ethic and time-management skills.

Active Student Participation in Emergencies: Fostering Civic Responsibility

In times of crises such as natural disasters or pandemics like COVID-19, our students exemplify their commitment to social responsibility through active participation in relief efforts and community service initiatives. This proactive engagement underscores the institution's values of empathy and solidarity, instilling a sense of civic duty among its student body. By mobilizing resources and expertise, our college contributes positively to the welfare of its community, embodying the spirit of service leadership.

Celebration of Traditional Festivals: Cultivating Cultural Pride

These celebrations not only commemorate significant cultural milestones but also foster a sense of belonging and cultural pride among students from diverse backgrounds. By promoting cultural exchange and understanding, CKCN nurtures an inclusive campus environment that values and respects varied traditions and customs.

Founder's Legacy: Honoring Tradition and Community Spirit

The legacy of CKCN's founder is commemorated annually through a special tradition where family members and esteemed alumni generously provide lunch for students and teaching staff. This ritual not only honors the institution's founding values but also strengthens the sense of community and camaraderie among its members.

Holistic Development

CKNC stands as a beacon of inclusive education, affordability, and cultural heritage, fostering a unique environment where every student is empowered to thrive. Established on the principles of accessibility and holistic development, this college has carved out a distinct identity among educational institutions through its unwavering commitment to excellence and equity.

Conclusion: CKCN - Shaping Future Leaders with a Distinctive Vision

Our College stands at the forefront of educational excellence with its distinctive approach to inclusivity, affordability, and holistic student development. Through its inclusive admission policies, affordable education initiatives, and robust support systems, the institution ensures that every student has the opportunity to realize their full potential. By celebrating cultural heritage, promoting physical fitness, and fostering academic and personal growth, prepares its graduates to be compassionate leaders and global citizens equipped to make a positive impact in an ever-changing world. With its unwavering commitment to excellence and equity, it continues to set a benchmark for educational institutions aspiring to create a more inclusive and empowered society.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Established in 1967, C. Kandaswami Naidu College (CKNC) is dedicated to fostering an inclusive environment that prioritizes excellence in academics and administration. Our commitment to rigorous standards promotes integrity and accountability, encouraging comprehensive development among our community members.

At CKNC, we lead with innovative approaches to teaching, learning, and assessment. Robust committees enhance the well-being of students, faculty and non-teaching staff. To support student success, we offer complimentary remedial classes and hands-on learning experiences across all courses. Our meticulously organized Parent-Teacher Association (PTA) meetings facilitate effective communication among parents, educators, and students. Additionally, we provide merit-based financial assistance tailored to our community's needs.

CKNC operates under a structured governance framework with the Administrator, Secretary, Principal, and College Administrative Committee at the helm. The College Council comprising Junior College Councils and Department Heads, guide our strategic direction, ensuring transparency and clarity.

In the upcoming academic year, CKNC will introduce a new undergraduate program in Data Science, expanding our academic offerings. Since 2023, the Kanda Kalaivizha cultural event has united all six colleges under the Pachaiyappa Trust Board, emphasizing cultural excellence.

Our students actively participate in community service during crises, providing essential supplies and supporting flood relief initiatives. This commitment to community engagement is exemplified during the pandemic and adverse weather conditions.

Our four NSS units have consistently adopt villages, promoting literacy, hygiene, health awareness, and sustainable agricultural practices. Notably, we adopted Karubakkam village, establishing a library and renovating facilities, while supporting the local tribal community.

CKNC is committed to gender equality, with key leadership roles predominantly held by women. Our Gender Equality Cell fosters an inclusive environment, reflected in our 2:1 female-to-male staff ratio. We are transitioning to a coeducational institution to further promote inclusivity. Our college takes pride in the fact that major key roles, except for the Principal are held exclusively by women, it demonstrating our commitment to gender equality.

We conduct sensitization programs on antidrug awareness, road safety, and anti-ragging, supported by engagement with nearby schools and counselling programs in collaboration with the Pachaiyappa's Trust Board and Child Welfare Department, Government of Tamil Nadu Observing national and international days underscores our commitment to holistic development and cultural awareness. Our faculties actively engages with nearby school students through training program.

Environmental sustainability is integral to our ethos, with initiatives like RO water systems, rainwater harvesting, LED lighting, solar energy adoption, and promoting eco-friendly transportation. Safety measures,

including CCTV surveillance and controlled access, ensure a secure learning environment.

CKNC remains dedicated to nurturing an appreciation for Indian culture and national integration, fostering patriotism and civic responsibility. Through continuous professional development, our faculty contribute to academic and uphold high teaching standards. Collaborative committees drive growth and development initiatives, promoting accountability and engagement within our community.

Concluding Remarks :

C. Kandaswami Naidu College for Men stands as a beacon of progressive education, committed to holistic development, academic excellence, and community engagement. Through dynamic feedback from teachers, students, parents, and alumni, the college ensures that its educational practices remain relevant and responsive to evolving needs. Faculty involvement enriches curriculum development, while diverse courses and interactive learning environments foster critical thinking and innovation.

The college emphasizes faculty development and student-centric teaching methodologies, enhancing the learning experience with individual support for both slow and advanced learners. Rigorous internal and external assessment systems maintain high academic standards.

In consultancy and extension, the college cultivates a culture of collaboration and community service. Faculty contribute significantly to reputable journals and engage in impactful research, while students participate in NSS and NCC activities, promoting leadership and social responsibility.

The infrastructure, spanning over 1,00,000 square feet, supports an optimal learning environment with state-of-the-art facilities, including smart classrooms and a comprehensive library. The college's commitment to sustainability and safety is reflected in initiatives like RO water systems and environmental campaigns.

Student support and progression are prioritized through financial aid, robust placement services, and an active alumni network, fostering an inclusive environment that prepares students for Global competence. Governance and management are characterized by efficient resource utilization, structured planning, and an unwavering commitment to employee welfare and institutional quality.

Innovative practices such as ICT integration, entrepreneurship development, and strategic partnerships further enrich the academic landscape. The college's dedication to core values- **“quality, integrity, and social responsibility”** ensures a transformative educational experience.

The SWOC analysis highlights strengths in academic excellence, experienced faculty, and a vibrant campus life. Challenges such as limited resources, aging infrastructure require strategic intervention. Opportunities in collaboration, global partnerships, and skill development programs can enrich the educational experience and expand the institution's reach.

In conclusion, C. Kandaswami Naidu College for Men exemplifies a forward-thinking institution, fostering creativity, innovation, and inclusive growth, equipping students with the skills and knowledge to drive positive change in society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>490</td> <td>574</td> <td>478</td> <td>656</td> <td>758</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>422</td> <td>527</td> <td>443</td> <td>585</td> <td>652</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>570</td> <td>658</td> <td>565</td> <td>683</td> <td>751</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>490</td> <td>593</td> <td>488</td> <td>618</td> <td>679</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared report of seats filled against reserved categories (SC, ST, OBC).</p>	2022-23	2021-22	2020-21	2019-20	2018-19	490	574	478	656	758	2022-23	2021-22	2020-21	2019-20	2018-19	422	527	443	585	652	2022-23	2021-22	2020-21	2019-20	2018-19	570	658	565	683	751	2022-23	2021-22	2020-21	2019-20	2018-19	490	593	488	618	679
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3.3.1	<p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>42</td> <td>11</td> <td>17</td> <td>18</td> <td>26</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	42	11	17	18	26	2022-23	2021-22	2020-21	2019-20	2018-19																									
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23	11	17	18	26
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Remark : DVV has verified data shared by HEI and considered paper published in 2022 as 2022-23, 2021 as 2021-22 and so on and value change accordingly.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	0	0	0

Remark : DVV has verified data shared by HEI, books published in 2022 considered as 2022-23, 2021 as 2021-22 and so on, after excluding books published without ISBN hence value change accordingly.

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
26	22	15	26	26

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
22	13	9	16	16

Remark : DVV has excluded repeated programs.

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	3	2	1	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	2	1	8

Remark : DVV has verify the data shared by HEI, considered only university, state and national level awards hence value change accordingly.

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 54 Answer after DVV Verification : 135</p>